



NiRMALA
COLLEGE of HEALTH SCIENCE

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Thrissur Dist., India 680311. Ph: 0480 2737702
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www.nchs.nirmalacollege.edu.in

Approved by AICTE / Pharmacy Council of India / Kerala University of Health Science / Directorate of Medical Education / Govt. of Kerala

INTERNAL QUALITY ASSURANCE CELL (IQAC)

NCHS/IQAC /CIR/2021-2022/02

10-03-2022

CIRCULAR

It is proposed to convene the second IQAC meeting on 14/03/2022 at 11.30 AM in the Principal's room. All the members of IQAC are requested to attend the meeting without fail.

AGENDA

- Welcome address
- Organizing programs and events
- Research Development and Publications
- Faculty activities and achievements
- Training and placement activities
- NAAC Accreditation
- Vote of thanks

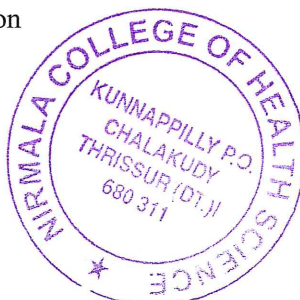
COORDINATOR – IQAC

PRINCIPAL

Prof. (Dr.) L. Satharson M. Pharm; MBA, Ph.D.
Professor & Principal
Nirmala College of Health Science
Kunnappilly P. O., Meloor, Chalakudy
Thrissur Dist., Kerala - 680 311

Copy to:

1. The chairman for the kind information
2. All IQAC Committee members
3. File





NCHS/IQAC /MOM/2021-2022/02

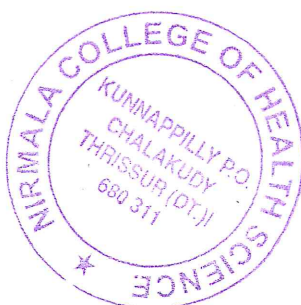
14-03-2022

IQAC MINUTES OF MEETING

The IQAC Coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- The IQAC Annual Report was presented by Mr. John P P, Coordinator/IQAC
- IQAC Annual Report presentation spoke the overall importance of NAAC and its seven criteria in detail. The IQAC coordinator deliberated the roles and responsibilities of the criteria in-charges
- The IQAC coordinator explained the importance of organizing programmes by various clubs, associations and societies and requested to organize more programmes.
- There was a discussion about NIRF ranking and the ways to achieve better ranking
- It was decided to update IQAC and the NAAC data with relevant document in the college website
- IQAC coordinator proposed to all department heads to nominate department wise criteria in-charges for seven criteria
- The Principal advised all the HODs to insist their faculty members to publish high impact articles in the SCOPUS indexed and reputed journals and apply for funding towards obtaining Projects, FDP, STTP etc.
- IQAC insisted the training and placement cell to improve the number of placements through on campus recruitments.

COORDINATOR – IQAC



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NCHS/IQAC /ATR/2021-2022/02

14/12/2022

INTERNAL QUALITY ASSURANCE CELL (IQAC)

IQAC FEED BACK AND ACTION TAKEN REPORT

The following action has been taken for the IQAC meeting conducted on **14-03-2022** in **Principal's office**.

Points Discussed	Action Taken
IQAC Proposal/Initiatives	A list of IQAC proposals has been submitted to management for approval
NAAC In charges	1. Department wise point of contact was formed 2. Collected department wise seven criteria in charges and analyzed
Student Satisfaction Survey	The approved SSS in line with NAAC has been circulated to all departments for data collection and analysis
The IQAC coordinator explained the importance of organizing programmes by various clubs, associations and societies and requested to organize more programmes	National pharmacy week celebrated. Induction and orientation programme conducted for first years.


COORDINATOR – IQAC




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INTERNAL QUALITY ASSURANCE CELL

Date 14-03-2022

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. Sutharson L	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Mrs Geetha Elias	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
	Mrs Rachana Vijaya Gopal		Asso. Prof	
	Mrs Raslamol K		Asso.prof	
	Mrs Rosemol K John		Asst. prof	
5	Mr.E A Joy	Member – Senior Admin Officer	Admin Officer	
6	Ms Mumtas N.A	Member - Student	Student	
	Ms Rameeza Khathoon M.A	Member - Alumni	Alumni	
7	Ad.Biju.S.Charayath	Member – Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member Industrialist	Director, Variety Pharmaceuticals, Shoranur	



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NCHS/IQAC/CIR/2021- 22/1

28.06.2021

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

The First Internal Quality Assurance Cell meeting for the academic year 2021-22 odd semesters will be convened on 01/07/2021 at 11.00 AM in the Principal office.. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2022-2023 odd semester
3. NAAC- Accreditation Process
4. Final year project publications
5. Certificate courses for the students
6. Faculty and students' participation in conference
7. Training and Placement Cell activities
8. Teachers training programme
9. Staff Journal and patent publication
10. Class committee meeting and student's feedback

IQAC COORDINATOR

PRINCIPAL

Copy to:

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NCHS/IQAC/MOM/2021- 22/1

01/07/2021

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

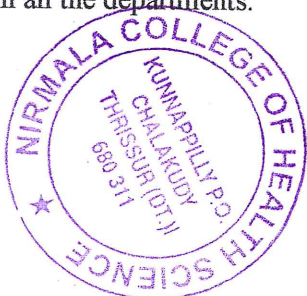
The First Internal Quality Assurance Cell meeting was convened on 15/06/2022 at 11.00 a.m. in the principal's office

Agenda

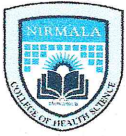
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2. Review of Academic calendar for 2021-22 odd semester
3. NAAC- Accreditation Process
4. Final year project publications
5. Certificate courses for the students
6. Faculty and students' participation in conference
7. Training and Placement Cell activities
8. Staff Journal and patent publication
9. Class committee meeting and students' feedback

Points Discussed:

1. The Chairperson reviewed the previous minutes of Meeting
2. The Chairperson reviewed the Institution Academic Calendar for 2022-2023 odd semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
3. The Chairperson discussed the improvement of NAAC accreditation process work which is expected to get A++ for the institution.
4. The committee instructed the HOD's to encourage their department wise students activities to complete with proper rubrics and evaluation procedure
5. The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipment are sufficient
6. The Chairperson instructed the HOD's to take open elective courses as per the students choice
7. The committee insisted the faculty use innovative teaching methods during their course delivery to enhance the students' learning capability and the conduction of certificate courses in all the departments.



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8. The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes and also to conduct workshops. Various training programmes for the staff is planned to conduct.
9. The Chairperson insist all the faculties to publish their work in the Scopus index journal
10. The IQAC Coordinator insisted on a Training and Placement cell to strengthen the number of placement by bringing more numbers of reputed companies for On-campus placement drives.
11. Senior faculty members suggested the HOD's to involve their students and staff to participate in International conference
12. The committee members insist to publish more number of research articles by using the final year project
13. Reviewed the other Academic activities

IQAC COORDINATOR

PRINCIPAL

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NCHS/IQAC/ATR/2021-2022/1

07-12-2021

IQAC FEED BACK & ACTION TAKEN REPORT

The Chairperson discussed about the improvement of NAAC accreditation process work which is expected to get A++ for the institution	Principal delivered his idea to proceed NAAC Accreditation process
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students	Value added and Add on courses for the students were conducted in the entire department
Alumni suggested the training and placement department to conduct awareness programme for placement in all the departments	GPAT awareness program was conducted for all the students
The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes and conduct workshop	Faculties undergone FDP conducted by KUHS and also conducted a workshop on CADD. Also teachers training programme has been conducted.

IQAC COORDINATOR

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INTERNAL QUALITY ASSURANCE CELL

Date 01-07-2021

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. Sutharson L	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Mrs Geetha Elias	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
	Mrs Rachana Vijaya Gopal		Asso. Prof	
	Mrs Raslamol K		Asso.prof	
	Mrs Rosemol K John		Asst. prof	
5	Mr.E A Joy	Member – Senior Admin Officer	Admin Officer	
6	Ms Mumtas N.A	Member - Student	Student	
	Ms Rameeza Khathoon M.A	Member - Alumni	Alumni	
7	Ad.Biju.S.Charayath	Member – Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member Industrialist	Director, Variety Pharmaceuticals, Shoranur	



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10.03.2021

INTERNAL QUALITY ASSURANCE CELL

Circular

NAAC/IQAC/CIR/2020-2021 /2

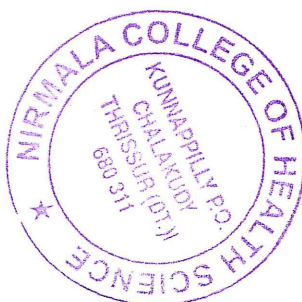
The Second Internal Quality Assurance Cell meeting for the academic year 2020-2021 Semester will be convened on 11.03.2021 at 11.00 AM in the Principal's office. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda:

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2020-2021 semester.
3. NAAC- Accreditation process.
4. Final Year project work.
5. Add on courses for the students.
6. Faculty and student participation in conferences.
7. Motivational programs and induction programme
8. Training and Placement Cell activities.
9. Staff journal and patent publication.
10. Class committee meeting and student Feedback

IQAC COORDINATOR

PRINCIPAL



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Thrissur Dist., Kerala - 680 311



Minutes of the Internal Quality Assurance Cell Meeting

The Second IQAC meeting for this academic year 2020-2021 semesters was conducted on 11.03.2021 11.00 AM. in the Principal's office. All the IQAC members are asked to attend the meeting without fail.

Agenda:

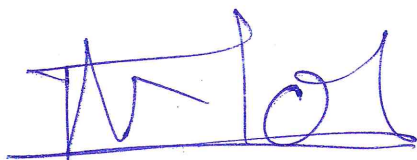
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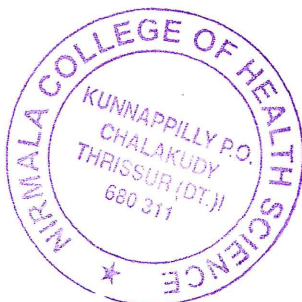
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Points Discussed:

- ❖ The chair person reviewed the previous minutes of meeting.
- ❖ The Chair person reviewed the Institution Academic Calendar for 2020 -2021 semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The chair person discussed about the improvement of NAAC accreditation process work.
- ❖ The committee instructed the HOD's to encourage their department students to complete their project work with proper rubrics and evaluation procedure.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipment are sufficient.
- ❖ The chair person instructed the HOD's to take open add on courses as per the student's choice.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in various faculty development programs.
- ❖ The chair person insists all the faculties to publish their work in the Scopus index journal.
- ❖ IQAC coordinator insisted training and placement cell to strengthen the number of placements by bringing more numbers of reputed companies for on-campus placement drives.
- ❖ The Chair person insists to conduct number motivational program for the student to face the competitive exam.
- ❖ Faculty members suggested the HOD's to involve their students and staff to participate in international and National conferences.
- ❖ The committee members insist to publish more number of research articles by using the final year project.
- ❖ Reviewed the other Academic activities.



IQAC COORDINATOR



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IQAC FEED BACK AND ACTION TAKEN REPORT

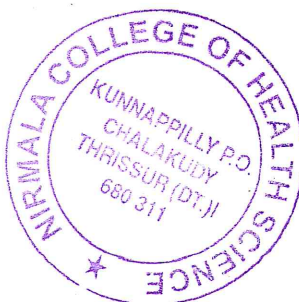
NAAC / IQAC / ATR/ 2020-2021 /2

11.05.2021

Plan of Action	Action Taken
The chairperson discussed about the improvement of NAAC accreditation process work	Principal delivered his idea to proceed NAAC accreditation process.
IQAC members requested the all heads of the departments to organize Add-on courses for the students.	Add-on courses for the students were conducted in the entire department.
Alumni suggested the training and placement department to conduct awareness program for placement in all the department	Gate awareness program was conducted for all the students. Programs such as presentation skill and vedicmaths were also organized for all the students
The chair person instructed the HOD's to take open elective courses as per the student choice.	For the final year and the pre-final year students open elective were chosen by the department
The committee instructed the HOD's to encourage their department staff members to participate in various faculty development programs and departmental activity.	Staff from the entire department attended FDP and workshop at various colleges. National pharmacy week has been conducted
Senior faculty members suggested the HOD's to involve their students and staff to participate in international and national conferences.	Faculty participated in conference and also encourages doing more paper presentation. Students participated in paper presentation and Symposium at various colleges

IQAC COORDINATOR

PRINCIPAL



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INTERNAL QUALITY ASSURANCE CELL

Date 11-03-2021

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1	Dr. Sutharson L	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Mrs Geetha Elias	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
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NAAC/IQAC/CIR/2020-2021/1

25/06/2020

INTERNAL QUALITY ASSURANCE CELL

Circular

The First Internal Quality Assurance Cell meeting for the academic year 2020-2021 Semester will be convened on 12/07/2020 at 11.00 am in the Principal's office. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda:

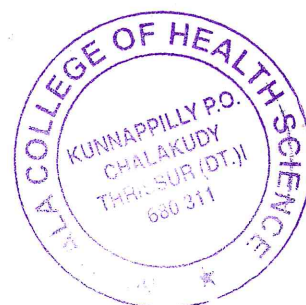
1. Review of Academic calendar for 2020-2021 semester.
2. NAAC- Accreditation process.
3. First year motivational programmes
4. Add on courses for the students.
5. Faculty and student participation in conferences.
6. Innovation in teaching learning process.
7. Training and Placement Cell activities.
8. Class committee meeting and student Feedback

IQAC COORDINATOR

PRINCIPAL

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Minutes of the Internal Quality Assurance Cell Meeting

NAAC / IQAC / MOM / 2020-2021 / 1

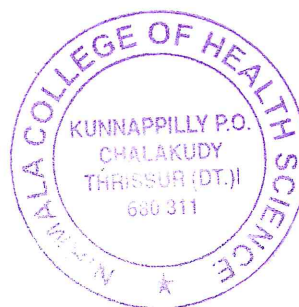
12/07/2020

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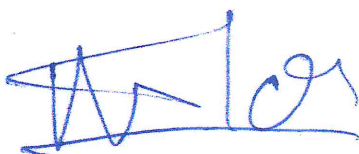
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Points Discussed:

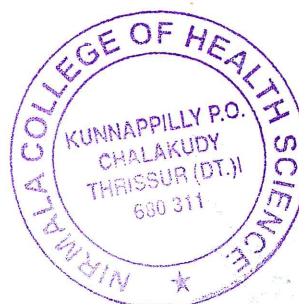
- ❖ The chair person reviewed the previous minutes of meeting.
- ❖ The Chair person reviewed the Institution Academic Calendar for 2020 -2021 semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The chair person discussed about the improvement of NAAC accreditation process work.
- ❖ The committee instructed the HOD's to encourage their department students to complete their project work with proper rubrics and evaluation procedure.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipment are sufficient.
- ❖ The chair person instructed the HOD's to take open add on courses as per the student's choice.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability.
- ❖ The chair person insists all the faculties to publish their work in the Scopus index journal.
- ❖ The Chair person insists to conduct number motivational program for the student to face the competitive exam.
- ❖ Faculty members suggested the HOD's to involve their students and staff to participate in international and National conferences.
- ❖ Reviewed the other Academic activities.



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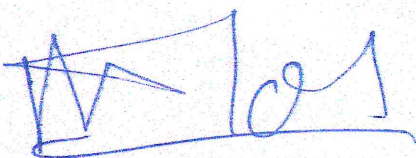
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IQAC FEED BACK AND ACTION TAKEN REPORT


NCHS / IQAC / ATR / 2020-2021 / 1

14/08/2020


Plan of Action	Action Taken
The chairperson discussed about the improvement of NAAC accreditation process work	Principal delivered his idea to proceed NAAC accreditation process also arranged class with experts for teachers.
IQAC members requested the all heads of the departments to organize Add-on courses for the students.	Add-on courses for the students were conducted in the entire department.
The chair person instructed the HOD's to take open elective courses as per the student choice.	For the final year and the pre-final year students open elective were chosen by the department
The committee instructed the HOD's to encourage their department staff members to participate in various faculty development programs.	Staff from the entire department attended FDP and workshop at various colleges.



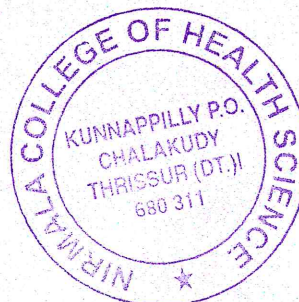
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Professor & Principal
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Thrissur Dist., India 680311. Ph: 0480 2737702
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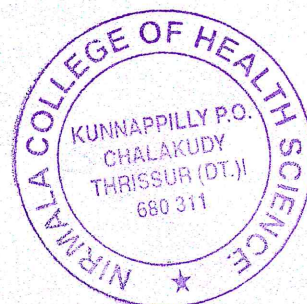
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INTERNAL QUALITY ASSURANCE CELL

Date 12-07-2020

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. K G Revikumar	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Mr. Varun Dev I K	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
	Mrs Rachana Vijaya Gopal		Asso. Prof	
	Mrs Raslamol K		Asso.prof	
	Mrs Rosemol K John		Asst. prof	
5	Mr.E A Joy	Member – Senior Admin Officer	Admin Officer	
6	Ms Mumtas N.A	Member - Student	Student	
	Ms Rameeza Khathoon M.A	Member - Alumni	Alumni	
7	Ad.Biju.S.Charayath	Member – Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member Industrialist	Director, Variety Pharmaceuticals, Shoranur	

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NCHS/IQAC/CIR /2019-2020/02

10/01/2020

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

It is proposed to convene the second IQAC meeting on 13/01/2020 at 10.30 AM .All the members of IQAC are requested to attend the meeting without fail.

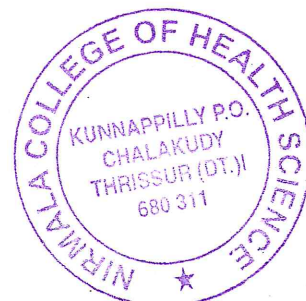
AGENDA

- Welcome address
- Conduction of online sessional examinations
- Placement Activity
- Faculty development programme.
- Vote of thanks

COORDINATOR - IQAC

PRINCIPAL

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NCHS/IQAC/MOM /2019-2020/02

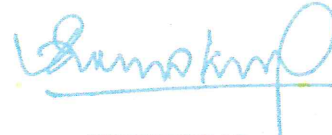
13/01/2020


MINUTES OF MEETING

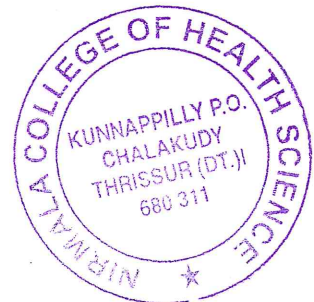
The IQAC Co-ordinator welcomed the gathering and briefed about the meeting agenda. The following points were deliberated in the meeting.

- It was proposed to present the Annual IQAC Report for the academic year 2019-2020 to higher authorities in the next IQAC meeting
- The IQAC Co-ordinator proposed the digital learning with the help of App or Web based applications for Managing the learning in the campus
- It was decided to conduct online Student Induction and orientation Programme for all the UG first year students in the month of December
- The placement officer was requested to work on the placement opportunities and training programmes offered to the students
- It was decided not to compromise in adherence to Covid-19 preventive measures prescribed by the central and state governments
- It was decided to conduct FDP in online mode
-


COORDINATOR - IQAC


PRINCIPAL


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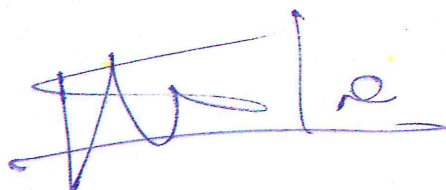
17/04/2020

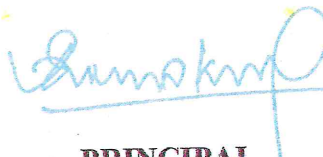
INTERNAL QUALITY ASSURANCE CELL (IQAC)


FEED BACK AND ACTION TAKEN REPORT

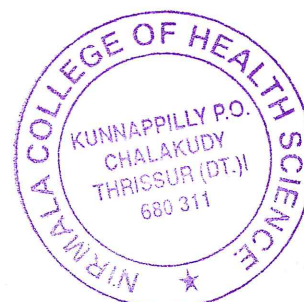
The following action has been taken for the IQAC meeting conducted on 16/09/2020 in **Online Mode**

Points Discussed	Action Taken
IQAC Annual Presentation	Approved and will be presented on next meeting
Covid-19 preventive measures	On behalf of IQAC and Management, department wise coordinator has been assigned to monitor the same
Faculty Development Programme	A FDP Pharmaque 2020 was planned to conduct during 27-10-2020 to 31-10-2020


COORDINATOR - IQAC


PRINCIPAL


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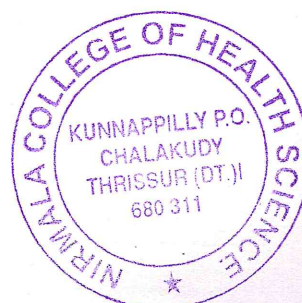
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INTERNAL QUALITY ASSURANCE CELL

Date 13-01-2020

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. K G Revikumar	Chairman	Principal -HOI	
2	Mrs. Daly Sajeer	Member - Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Mr. Varun Dev I K	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
	Mrs Rachana Vijaya Gopal		Asso. Prof	
	Mrs Raslamol K		Asso.prof	
	Mrs Rosemol K John		Asst. prof	
5	Mr.E A Joy	Member - Senior Admin Officer	Admin Officer	
6	Ms Mumtas N.A Ms Rameeza Khathoon M.A	Member - Student	Student	
7	Ad.Biju.S.Charayath	Member - Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member - Industrialist	Director, Variety Pharmaceuticals, Shoranur	

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NCHS/IQAC/CIR /2019-2020/01

28/06/2019

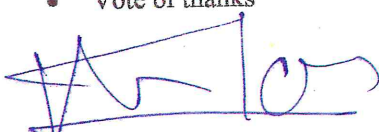
INTERNAL QUALITY ASSURANCE CELL (IQAC)

CIRCULAR

It is proposed to convene the First IQAC meeting on 01/07/2019 at 11.00 AM in the online mode. All the members of IQAC are requested to attend the meeting without fail.

AGENDA


- Welcome address
- Academic Plan
- Virtual/Online classes
- Online courses for students
- Awareness programme on Covid 19
- Conducting national seminar
- Mentoring system
- Placement
- Vote of thanks

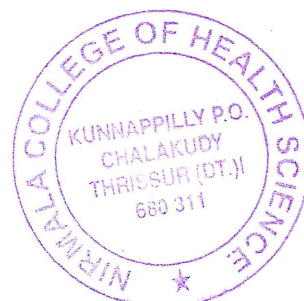

COORDINATOR – IQAC


PRINCIPAL

Copy to:

1. The chairman for the kind information
2. All IQAC Committee members
3. File


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NCHS/IQAC/MOM/2019-2020/01

01/07/2019

MINUTES OF MEETING

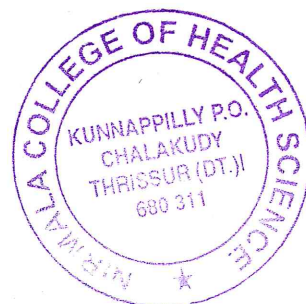
The IQAC coordinator welcomed the gathering and briefed the meeting agenda. The following points were deliberated in the meeting.

- It was decided to implement the Covid-19 preventive measures in the campus effectively and immediately as prescribed by the central and state governments
- Since online classes are effective mechanism and the need of the hour Heads of the departments were asked to ensure the effectiveness of the online classes
- The plan of action for the academic year 2020-21 was drawn as follows;
 - To follow academic schedule effectively
 - To conduct a greater number of seminars
 - To schedule placement for final year students
- Since Covid-19 is spreading fast across the Globe IQAC has decided to conduct online webinar in the month of July 2020 to create awareness on Prevention on Covid-19
- It was proposed to install a better Learning Management System (LMS) in the campus

COORDINATOR - IQAC

PRINCIPAL

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NCHS/IQAC/ATR/2019-2020/01

12/09/2019

FEED BACK AND ACTION TAKEN REPORT

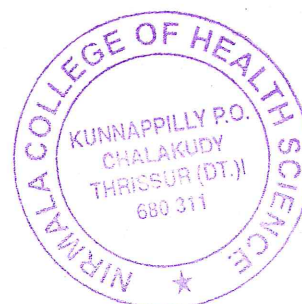
The following action has been taken for the IQAC meeting conducted on 03/02/2020

Points Discussed	Action Taken
Online Class	The role has been assigned to Class monitor the students involvement in online classes
Action Plan	All the departments has been prepared and submitted <ol style="list-style-type: none">1. Academic schedule2. Lesson plan3. Course Materials4. Placement Schedule
National seminar conducted	One day academic conference on historical backgrounds of pharmacy education in Kerala on 07-03-2020

COORDINATOR - IQAC

PRINCIPAL

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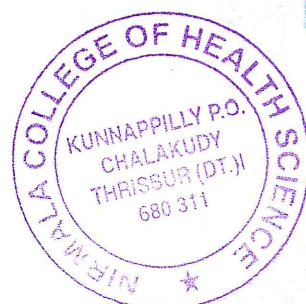
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INTERNAL QUALITY ASSURANCE CELL

Date 01-07-2019

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. K G Revikumar	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Ms. Manju R	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
	Mrs Rachana Vijaya Gopal		Asso. Prof	
	Mrs Raslamol K		Asso.prof	
	Mrs Rosemol K John		Asst. prof	
5	Mr.E A Joy	Member – Senior Admin Officer	Admin Officer	
6	Ms Rameeza Khathoon M.A	Member - student	student	
7	Ad.Biju.S.Charayath	Member – Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member Industrialist	Director, Variety Pharmaceuticals, Shoranur	

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NCHS/IQAC/CIR/2018-2019/2

01/02/2019

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

The Second Internal Quality Assurance Cell meeting for the academic year 2019-2020 will be convened on 03/02/2019 at 11.00 AM in the Principal's office. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 even semester
3. Certificate courses for the students
4. Faculty and students participation in conference
5. Class committee meeting and students feedback
6. Sports day Celebrations

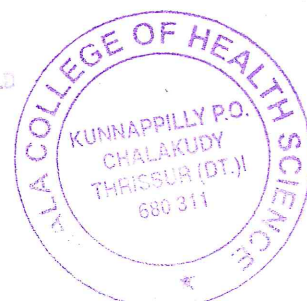
IQAC COORDINATOR

PRINCIPAL

Copy to:

1. The chairman for the kind information
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3. File

Prof. (Dr.) L. Satharson M. Pharm; MBA, Ph.D
Professor & Principal
Nirmala College of Health Science
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Thrissur Dist., Kerala - 680 311





NCHS/IQAC/MOM/2018-2019/2

03/02/2019

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

The Second Internal Quality Assurance Cell meeting for the academic year 2019-2020 was convened on 03/02/2019 at 11.00 a.m in the Principal's office. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 even semester
3. Certificate courses for the students
4. Faculty and students participation in conference
5. Class committee meeting and students feedback
6. Sports day Celebrations

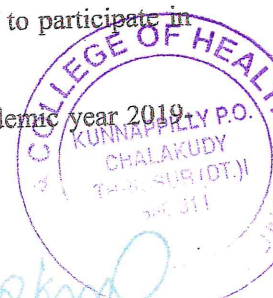
Points Discussed:

- ❖ The Chairperson reviewed the previous minutes of Meeting
- ❖ The Chairperson reviewed the Institution Academic Calendar for 2019-2020 even semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipment are sufficient
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability and the conduction of certificate courses in all the departments.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ Senior faculty members suggested the HOD's to involve their students and staff to participate in International conference
- ❖ The Chairperson discussed the conduction of sports day celebration for the Academic year 2019-20
- ❖ Reviewed the other Academic activities

IQAC COORDINATOR

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PRINCIPAL






NCHS/IQAC/ATR/2018-2019/2


13/04/2019

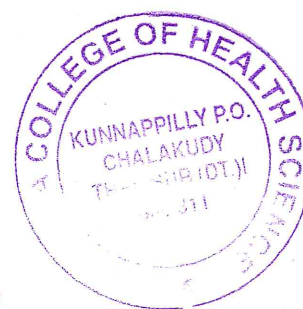
IQAC FEEDBACK AND ACTION TAKEN REPORT

Plan of Action	Action Taken
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students	Value added and Add on courses for the students were conducted in the entire department
The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes	Staff from all the department attended FDP and workshop at various colleges
Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference	Faculty participated in conference and also encourage to do more paper presentation. Students participated in paper presentation and symposium at various colleges


IQAC COORDINATOR


PRINCIPAL


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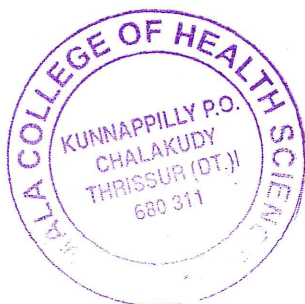
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INTERNAL QUALITY ASSURANCE CELL

Date 03-02-2019

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. K G Revikumar	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Ms. Manju R	Member -Teachers	Associate Prof	
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NAAC/IQAC/CIR/2018-2019/1

07.06.2018

INTERNAL QUALITY ASSURANCE CELL

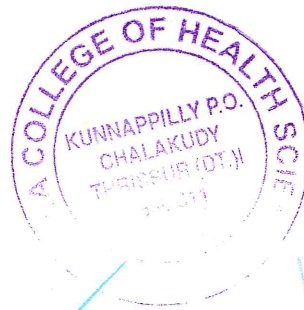
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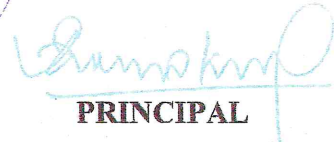
The First Internal Quality Assurance Cell meeting for the academic year 2018-19 will be convened on 14/06/2018 at 11.00 am in the principal's office. At the IQAC members are hereby informed to attend the meeting without fail.

Agenda:

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 odd semester
3. Academic Council Meeting
4. Library activities
5. Class Committee Meeting and Students Achievements
6. Faculty Activities and Achievements
7. Internal Assessment test and question paper setting
8. Training and Placement Cell activities
9. Value added courses and certificate program


IQAC COORDINATOR




PRINCIPAL

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3. File

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NCHS/IQAC/MOM/2018-2019/1

14/06/2018

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

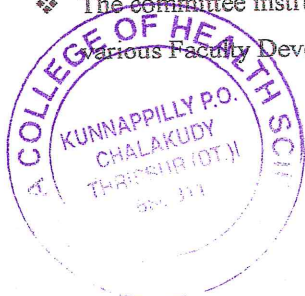
The first IQAC meeting for this academic year 2018-2019 was conducted on 14/06/18 at 11.00 AM in the principal's office along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda:

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 odd semester
3. Academic Council Meeting
4. Library activities
5. Class Committee Meeting and Students Achievements
6. Faculty Activities and Achievements
7. Internal Assessment test and question paper setting
8. Training and Placement Cell activities
9. Value added courses and certificate program

Points discussed:

- ❖ The individual department calendar for 2019-2020 odd semester was reviewed by the Chair person as per the suggestions given.
- ❖ The Committee discussed about the completion status of NAAC
- ❖ The principal insist to take more concentration on the Academic council meeting for this odd semester.
- ❖ The committee insisted that the upgrade of the library books and other data books.
- ❖ IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the student's learning capability.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in various Faculty Development Programmes.



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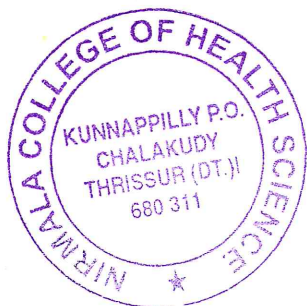
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- ❖ The committee instructed the HODs to confirm that the teaching staff must have completed their course file and Laboratory equipment's are sufficient.
- ❖ The committee members suggested conducting the value added program for the odd semester.
- ❖ The chairperson suggested the HODs to arrange the in plant training for the students for gaining practical knowledge.
- ❖ The committee insists that the internal assessment test should not deviate with the academic calendar.

IQAC COORDINATOR

PRINCIPAL



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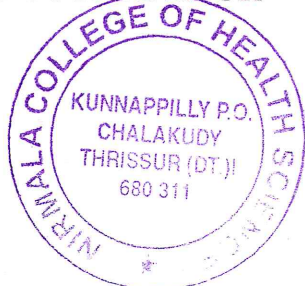
NCHS/IQAC/ATR/2018-2019/1

04.08.2018

IQAC FEEDBACK AND ACTION TAKEN REPORT

Plan of Action	Action Taken
HOD's suggested to provide on duty for students to participate in in plant training at industries	Students from most of the department went for in plant training
The committee instructed the HODs to confirm that the teaching staff must have completed their course file and the Laboratory equipment's are sufficient	Staff members completed their course file and got verified with HOD's and Principal
The chairperson discussed about the Academic council meeting for this odd semester	Academic council meeting conducted by the coordinator
IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives	Training and Placement cell conducted more number of programs to the students to achieve their goal in the campus interview
HOD's discussed about their students visit to Industries for gaining practical knowledge	All the department students were sent for Industrial visit as per the schedule
Review of Academic Results	Academic results were discussed and necessary steps were taken to improve the results by conducting tutorial classes
Internal assessment exam and the question paper setting	Exam cell conducted the internal assessment exam with fare manner
The committee members suggested conducting the value added program for the odd semester	In all the departments Value added courses were conducted for the students

IQAC COORDINATOR



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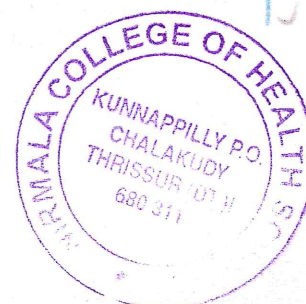
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INTERNAL QUALITY ASSURANCE CELL

Date 14-06-2018

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. K G Revikumar	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member – Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Ms. Manju R	Member -Teachers	Associate Prof	
	Dr. Shan S		Asst.Prof	
	Mrs Salfath M A		Asso prof	
	Mrs Rachana Vijaya Gopal		Asso. Prof	
	Mrs Raslamol K		Asso.prof	
	Mrs Rosemol K John		Asst. prof	
5	Mr.E A Joy	Member – Senior Admin Officer	Admin Officer	
6	Ms Rameeza Khathoon M.A	Member - Student	Student	
7	Ad.Biju.S.Charayath	Member – Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member - Industrialist	Director, Variety Pharmaceuticals, Shoranur	

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NCHS/IQAC/CIR/2017-2018/2

09.12.2017

INTERNAL QUALITY ASSURANCE CELL

CIRCULAR

The Second Internal Quality Assurance Cell meeting for the academic year 2018-19 will be convened on 11/12/2017 at 11.00 AM in the Principal office. All the IQAC members are hereby informed to attend the meeting without fail.

Agenda

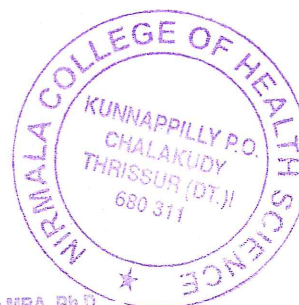
1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 even semester
3. Certificate courses for the students
4. Faculty and students participation in conference
5. Staff Journal and patent publication
6. Class committee meeting and students feedback
7. Sports day Celebrations

IQAC Coordinator

PRINCIPAL

Copy to:

1. The chairman for the kind information
2. All IQAC Committee members
3. File



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NCHS/IQAC/MOM/2017-2018/2

11.12.2017

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

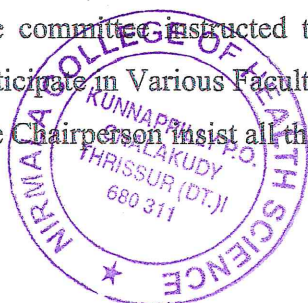
The Second Internal Quality Assurance Cell meeting for the academic year 2017-18 was convened on 11/12/2018 at 11.00 a.m in the principal office All the IQAC members are hereby informed to attend the meeting without fail.

Agenda

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2017-18
3. Certificate courses for the students
4. Faculty and students' participation in conference
5. Class committee meeting and students feedback
6. Sports day Celebrations

Points Discussed:

- ❖ The Chairperson reviewed the previous minutes of Meeting
- ❖ The Chairperson reviewed the Institution Academic Calendar for 2019-2020 even semester and suggested directions to incorporate the skill based technical programs in the individual department calendar.
- ❖ The committee instructed the HOD's to confirm that the teaching staff must have completed their course file and the Laboratory equipment are sufficient
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the students learning capability and the conduction of certificate courses in all the departments.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes.
- ❖ The Chairperson insist all the faculties to publish their work in the Scopus index journal



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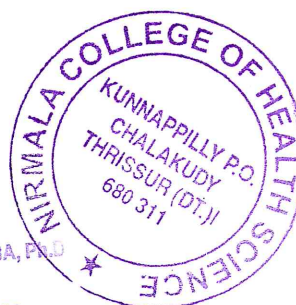
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- ❖ Senior faculty members suggested the HOD's to involve their students and staff to participate in International conference
- ❖ The Chairperson discussed the conduction of sports day celebration for the Academic year 2019-20
- ❖ Reviewed the other Academic activities

IQAC COORDINATOR

PRINCIPAL

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NCHS/IQAC/ATR/2017-2018/2

12.03.2018

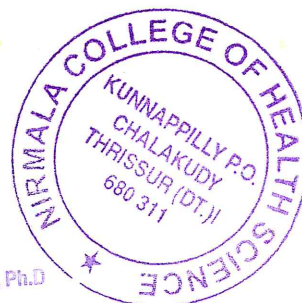
FEED BACK AND IQAC ACTION TAKEN REPORT

Plan of Action	Action Taken
IQAC members requested the all heads of the departments to organize both Value added and Add-on courses for the students	Value added and Add on courses for the students were conducted in the entire department
The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes	Staff from all the department attended FDP and workshop at various colleges
Senior faculty members suggested the HOD's to involve their students and staff to participate in International and National conference	Faculty participated in conference

IQAC COORDINATOR

PRINCIPAL

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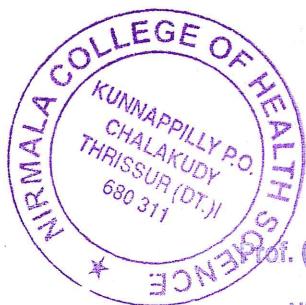
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INTERNAL QUALITY ASSURANCE CELL

Date 11-12-17

SL NO	NAME	DESIGNATION BY NAAC	OFFICIAL DESIGNATION	SIGNATURE
1	Dr. K G Revikumar	Chairman	Principal -HOI	
2	Mrs. Daly Sajeev	Member - Management Representative	Vice Chairperson	
3	Mr. P.P John	IQAC Coordinator	Associate Professor	
4	Ms. Manju R	Member -Teachers	Associate Prof	
	Ms. Ansa C Raju		Associate Prof	
	Dr. Kalpana P Rahate		Asso prof	
	Ms. Arya P S		Asst.prof	
	Mrs Rachana Vijaya Gopal		Asst.prof	
	Ms. Salfath M A		Asst. prof	
5	Mr.E A Joy	Member - Senior Admin Officer	Admin Officer	
6	Ms Rameeza Khathoon M.A	Member - student	student	
7	Ad.Biju.S.Charayath	Member - Local Society	Standing Council Chairman, Chalakudy Municipality	
8	Mr Koshy K Ancheril	Member - Employer	DGM, Apollo Adlux Hospital, Ernakulum	
9	Dr. David Joseph Palayoor	Member - Industrialist	Director, Variety Pharmaceuticals, Shoranur	



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NCHS/IQAC/CIR/2017-2018/1

07.06.2017

INTERNAL QUALITY ASSURANCE CELL

Circular

The Second Internal Quality Assurance Cell meeting for the academic year 2017-18 will be convened on 14/06/2017 at 11.00 am in the principal's office. At the IQAC members are hereby informed to attend the meeting without fail.

Agenda:

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 odd semester
3. Academic Council Meeting
4. Library activities
5. Class Committee Meeting and Students Achievements
6. Faculty Activities and Achievements
7. Internal Assessment test and question paper setting
8. Value added courses and certificate program

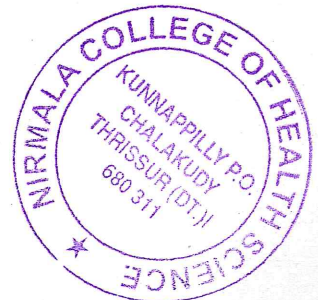
IQAC COORDINATOR

PRINCIPAL

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NCHS/IQAC/MOM/2017-2018/1

14/06/2017

MINUTES OF THE INTERNAL QUALITY ASSURANCE CELL MEETING

The first IQAC meeting for this academic year 2017-18 was conducted on 14/06/2017 at 11.00 AM in the principal's office along with its executive body members. All the IQAC members are asked to attend the meeting without fail.

Agenda:

1. Review of previous minutes of Meeting
2. Review of Academic calendar for 2019-2020 odd semester
3. Academic Council Meeting
4. Library activities
5. Class Committee Meeting and Students Achievements
6. Faculty Activities and Achievements
7. Internal Assessment test and question paper setting
8. Value added courses and certificate program

Points discussed:

- ❖ The individual department calendar for 2019-2020 odd semester was reviewed by the Chair person as per the suggestions given.
- ❖ The principal insists to take more concentration on the Academic council meeting for this odd semester.
- ❖ The committee insisted that the upgrade of the library books and other data books.
- ❖ The committee insisted the faculty to use innovative teaching method during their course delivering to enhance the student's learning capability.
- ❖ The committee instructed the HOD's to encourage their department staff members to participate in various Faculty Development Programmes.
- ❖ The committee instructed the HODs to confirm that the teaching staff must have completed their course file and Laboratory equipment's are sufficient.
- ❖ The committee members suggested conducting the value added program for the odd semester.

IQAC COORDINATOR



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PRINCIPAL



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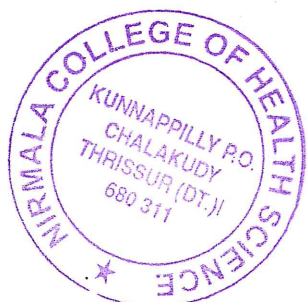
04.08.2017

FEED BACK AND IQAC ACTION TAKEN REPORT

Plan of Action	Action Taken
The committee instructed the HODs to confirm that the teaching staff must have completed their course file and the Laboratory equipment's are sufficient	Staff members completed their course file and got verified with HOD's and Principal
The chairperson discussed about the Academic council meeting for this odd semester	Academic council meeting conducted by the coordinator
IQAC Coordinator insisted Training and Placement cell to strengthen the number of placements by bringing more numbers of reputed companies for On-campus placement drives	Training and Placement cell conducted more number of programs to the students to achieve their goal in the campus interview
The committee instructed the HOD's to encourage their department staff members to participate in Various Faculty Development Programmes	Staff from the entire department attended more number of FDP at various colleges
Review of Academic Results	Academic results were discussed and necessary steps were taken to improve the results by conducting tutorial classes
Internal assessment exam and the question paper setting	Exam cell conducted the internal assessment exam with fare manner
The committee members suggested conducting the value added program for the odd semester	In all the departments Value added courses were conducted for the students

IQAC COORDINATOR

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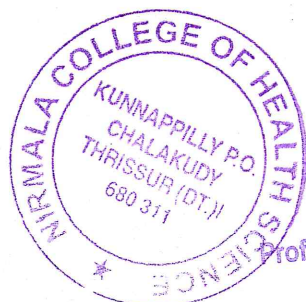
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INTERNAL QUALITY ASSURANCE CELL

Date 14-06-17

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