



**NiRMALA**  
COLLEGE of HEALTH SCIENCE

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Approved by AICTE / Pharmacy Council of India / Kerala University of Health Science / Directorate of Medical Education / Govt. of Kerala

## Feedback Policy



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## FEEDBACK POLICY

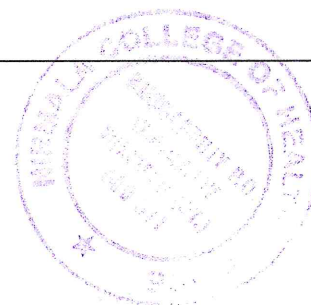
Nirmala College of Health Science understands that teaching learning process for the continuous refinement. To capacitate this process of continuous refinement, our institution has adopted a feedback system that takes suggestions from different stakeholders such as students, teachers, alumni and employers of each programme for every academic year. Our Institute follows the mechanism detailed below for collection of feedback from students, teachers, alumni and employers on curriculum aspects and courses. Once feedback is collected, analyzes the feedbacks, valuable suggestions given were considered, necessary actions was executed and submit action taken report to the appropriate bodies.

### FEEDBACK COLLECTION PROCESS:

- Feedback forms with complete curriculum based questionnaires are designed in Google Forms.
- Feedback Links are shared with stakeholders for collection of feedback and specific timeline has been allotted for the process.
- In feedback questionnaires generally ten questions are asked and they are required to give the remark like Excellent, Good, Satisfactory and fair. For each questions, target has been set like 80% which are consider in excellent and very good.

Process	Remarks
Feedback collection	Applicable to all courses and collected through feedback form and Google Forms
Feedback receiver	Head of the Department
Frequency of feedback collection	Once in a year
Metrics used for calculation	3-Excellent, 2-Good, 1-Fair
Target (%)	85% ( Excellent Very Good)
Action Taken / Corrective Measures Taken	Below 80%

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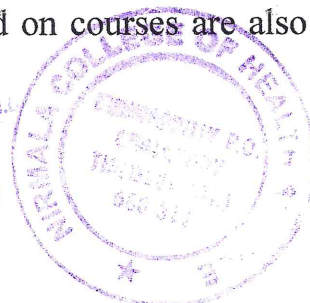
### **FEEDBACK ANALYSIS PROCESS:**

- The feedback given by the stakeholders is consolidated and analyzed. The analysis report has been generated by stakeholder wise and reviewed in department meeting along with department IQAC Coordinator and come out with necessary actions.
- For each questions, target has been set before the collection of feedback. In the analysis report all the suggestions and comments given by the stakeholders are forwarded to the Department Advisory Board. Also recommend taking the necessary actions to include the real time problem solving skills in the curriculum and syllabi that would enable the student's meet the industry requirements.
- If the response is below the target level, special committee has been formed to take required corrective actions.

### **EXECUTION OF ACTION/CORRECTIVE MEASURES TAKEN:**

- The special committee is formed to plan the road map and executes the action proposed by IQAC.
- All the department was conducted Workshops with Hands-on session and Industrial project training for the development of students.
- Aptitude and Soft skills training, Entrepreneurship and startup activity events were conducted to improve their interpersonal skills.
- Skill Development programs are offered to understand the basic electrical and electronic components on their size and range.
- Student Startup cell has been created under IIC to encourage student startups for their Entrepreneurship.
- Students are provided with industrial training for their placement, they are motivated to do projects, also trained to get internship etc...
- The major curriculum gaps are identified and communicated to University. Based on the feedback received from stakeholders add on courses are designed and offered. The curriculum of the existing add on courses are also updated to meet out the industry expectations.

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- Faculties are completed with NPTEL/SWAYAM courses, FDP and SSGP Training.
- Faculties are motivated to do online certifications, International workshops, AICTE FDPS etc., based on their interest.
- A competition group formed with faculty members and students who guided for all events. Students are participating more competitions and events and also won the prizes.
- More events and training were conducted from second year itself for higher studies or placements. The group formed with faculty members to encourage the students to participate in events like poster presentations in national seminars and international seminars. It is very useful to the students to participate and won the prizes.
- Each action taken is documented. At the end of the academic year analysis report and action taken report are made available in website.



**PRINCIPAL**

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